



# FIELD TRIP PERMISSION FORM

Dear Parents/Guardians, this is to inform you that we are planning the following field trip. Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

### SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
Drama Rehearsals and Performances	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
September 26, 2017	Kandice Laurie	Teacher

Description of field trip

Rehearsing and performing You're a Good Man, Charlie Brown (signing, dancing, acting). Rehearsals will mostly be at Clover Bar, with one or two opportunities for rehearsing at SAL. Performances will be at SAL.

Rehearsals: lunch time and after school rehearsals (after school rehearsals will run until 5:15 and dates will be communicated in various formats. Student transportation for after school rehearsals will be the parents' responsibility.

Saturday rehearsals: Oct 21, Nov 4, Nov 25, Dec 9, Dec 16, Jan 13, Jan 20, transportation will be the parents' responsibility. Times are TBD and will be communicated in various formats.

Performances: January 24, 25, 26. For daytime performances, students will either be transported to SAL on the Clover Bar bus, OR parents will have the option of providing alternative transportation methods.

For evening performances, transportation will be the parents' responsibility.

Departure Date	Time	Return Date	Time
Rehearsals October - January	Various		see above
January 24, 25, 26, 2018	8:45 AM	daily (CLB bus or parents)	3:00 PM
January 24, 25, 26, 2018	5:00 PM	daily. Parents' responsibility	9:00 PM

+ Add a row  
 - Remove a row

Subject/Block	# of Students	Grades
Drama Production	55	7, 8, 9

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)

Frances Sobierajski (adult volunteer, First Aid training), Kent Timanson (teacher)

Destination(s), include the address whenever possible

Clover Bar Jr High (50 Main Blvd) & Salisbury High School (20 Festival Way)

Purpose of the trip (include curriculum/program alignment)

Rehearsals and Performances

Activities	Risks and safety precautions
signing, dancing, acting, performing.	twisted ankles, trips, strains, dehydration - all minor.

Transportation arrangements	Special clothing or equipment required
See above description.	water bottle

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at

**Request for Volunteers** (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties)  Yes  No

Description of volunteer responsibilities

Please see attached letter and email Kandice Laurie (kandice.laurie@eips.ca) if you would like to help with this production.

**Freedom of Information and Protection of Privacy - Notification of Use**  
 The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

**SECTION 2: Parent/Guardian Approval** (Students will be required to follow all applicable school rules for the duration of the trip.)

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

**Field Trip: Drama Rehearsals and Performances**

**Trip Supervisor/Staff Liaison: Kandice Laurie**

I \_\_\_\_\_ allow, \_\_\_\_\_ to participate in this field trip.

Parent/Guardian Signature

Date

**Emergency Contact Information**

Emergency contact name

Home phone

Work

Emergency

Yes, I am able/available to volunteer on this field trip as described in section 1.

Name

Phone

Email

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