

Forms due: Tuesday April 17-2018



FIELD TRIP PERMISSION FORM

AP 260 Field Trips

Dear Parents/Guardians, this is to inform you that we are planning the following field trip.
Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
Junior High Scratch Day, Elementary Scratch Day or Jour du	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
	Cory Kohlenberg	Teacher

Description of field trip

Scratch was developed by the MIT Media Lab as a free, simple-to-learn but powerful programming tool. By moving blocks of coded directions, students build scripts that tell characters (sprites) how to act. Scratch Day/Jour Du Scratch is an opportunity for students to program using Scratch, collaborate and compete with and against other EIPS students and supports the importance of computational thinking in schools. There will be an opportunity to visit a display booth hosted by Bev Facey students featuring robotics, video game design and other tech.

Departure Date	Time	Return Date	Time	
Monday, April 23, 2018	8:39 AM	Monday, April 23, 2018	3:03 PM	+ Add a row
				- Remove a row

Subject/Block	# of Students	Grades
SCRATCH 7	25	7

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)

Destination(s), include the address whenever possible

The Agora
Strathcona County Building
401 Festival Lane
Sherwood Park, AB
T8AA 3W7

Purpose of the trip (include curriculum/program alignment)

With Scratch, students can create: Animations, Simulations, Computer games, Interactive projects, Graphic designs, Music projects, Stories, Programs in a variety of curriculum areas. Computational and problem solving skills will be highlighted during the friendly school competition.

Activities

Programming and visiting Tech Booth

Risks and safety precautions

Walking: supervision by teachers and other adults
Sitting at tables: supervision by teachers and other adults
Eating lunch(juniorhigh event only): Supervision by teachers and other adults
Visiting Tech Booth: Supervision by teachers and other adults
Walking to lunch at SAL (junior high event only): Supervision by teachers and other adults

Transportation arrangements

Hired bus company

Special clothing or equipment required

Students are asked to dress appropriately for the weather. Students will require one (school or personal) device to use during the day.

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at 780-467-2295

Freedom of Information and Protection of Privacy - Notification of Use

The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

SECTION 2: Parent/Guardian Approval (Students will be required to follow all applicable school rules for the duration of the trip.)

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

Field Trip: Junior High Scratch Day, Elementary Scratch Day or Jour du Trip Supervisor/Staff Liaison: **Cory Kohlenberg**

I _____ allow, _____ to participate in this field trip.

Parent/Guardian Signature

Date

Emergency Contact Information

Emergency contact name

Home phone

Work

Emergency

Payment Due By NO cost to parents

Please visit the Parent Portal to pay this field trip fee online or return your cash or cheque payment along with Section 2 of this form to:

The field trip fee of _____ paid by Parent Portal - Online Cash Cheque, made payable to _____

Request for Volunteers (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties) Yes No

Payment Information

Field trip fees are: included in school fees not included in school fees and due by

The cost of the field trip is Payment, along with Section 2 of this form, can be returned to

Cheques can be made payable to

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WEBSITE/SOCIAL MEDIA CONSENT

AP 180 Freedom of Information and Protection of Privacy

As a school division and individual schools, we in Elk Island Public Schools like to regularly share stories and celebrations with our families and communities about the great things taking place across the division. One way in which we do so is posting snippets of information, photos, videos, and other celebrations and promotions on our school and division websites and social media accounts.

Prior to including your child's personal information in these posts, we require your consent. We also use this consent to identify which students should/should not be included in photos/videos taken at school activities that are open to the general public (e.g., photos taken by the media at a special assembly at the school to which the media have been invited).

Please complete this form and return it to the school to identify whether or not you provide this consent. This consent is reaffirmed on an annual basis.

Consent

Name of School

Clover Bar Junior High (7-9)

Name of Student

Name of Parent/Guardian

- I DO** provide consent for my child's personal information as specific below to the posted on his/her school's and the school division's (Elk Island Public Schools) website and/or social media accounts.
- I DO NOT** provide consent for my child's personal information as specific below to the posted on his/her school's and the school division's (Elk Island Public Schools) website and/or social media accounts.

This personal information may include my child's name, grade, individual photograph, group/class photograph, video/audio recordings, interviews, projects, participation in extracurricular activities, and/or awards, scholarships/prizes. I understand that as much as possible, schools and the division will try to limit the number of different kinds of personal information included in a single post (e.g., only including the student's first name and photo, but leaving out the specific grade; only mentioning the grade that participated in a field trip along with the group photo, but not listing all students by name, etc.).

I/We are aware these are public websites, and the personal information they contain can be viewed by anyone who accesses the sites. This consent may be withdrawn at any time, upon written notice. In the even the consent is withdrawn, I/we understand that information about my child will be removed from these websites; however, I/we understand the school and school division do not have any control over how this information may be shared or further distributed during the time it is posted on these websites. As long as consent is not withdrawn, I/we understand information about my child may remain posted and available on the school's website/social media accounts beyond the years he/she attends the school.

I/we have given this consent voluntarily.

Parent/Guardian/Independent Student Signature

Date

Freedom of Information and Protection of Privacy - Notification of Use

This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, sections 33, 34, 38, 39, 40, and 41. If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.



INTERVIEW/PHOTO/VIDEO CONSENT

AP 180 Freedom of Information and Protection of Privacy

This consent form must be used when:

- interviews are undertaken or when photos, videos, or videoconferences are taken/used by the media or an outside organization and where individual students are identified by name or face.
- photos, videos, and videoconferences are taken where individual students are identified and the material is to be used for purposes outside the school.

Scratch Day: April 23 at The Agora in Sherwood Park
 Elementary Scratch Day: April 24 at The Agora in Sherwood Park
 Jour du Scratch: April 25 at The Agora in Sherwood Park

Students from a variety of EIPS Schools will be participating in Scratch Day. This is the sixth year for the event, and hosts students from grades 4-9. All three event days give the students an opportunity to program using Scratch, collaborate and compete with and against other EIPS students and supports the importance of computational thinking in schools. There will be an opportunity to visit a display booths hosted by Bev Facey students and the Fort Saskatchewan Library featuring robotics, video game design and other tech.

Consent

I hereby provide consent for
Name of Parent/Guardian/Independent Student/Legal Adult *Name of Student*

to be photographed and recorded (audio/video) for the purposes of:

Local media may be in attendance taking pictures of the event for their print or social media.
 Learning Services will be taking photographs and filming portions of the event for prosperity, to share with our technology sponsor Dow Chemical and EIPS social media accounts.

I/we have given this consent voluntarily.

Parent/Guardian/Independent Student/Legal Adult Signature

Date

If this form is not completed and returned to the school it will be considered that you have **NOT PROVIDED CONSENT** for the use and disclosure of your child's personal information as described above.

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