



# FIELD TRIP PERMISSION FORM

AP 260 Field Trips

Dear Parents/Guardians, this is to inform you that we are planning the following field trip. Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

## SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
Cosmetology 7 Field Trip to Salisbury High School	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
May 11, 2018	Ms. Kowalchuk	Teacher

Description of field trip

Cosmetology 7 students will attend a cosmetology class held at Salisbury Composite High School.

Departure Date	Time	Return Date	Time	
Tuesday, June 5, 2018	12:48pm	Tuesday, June 5, 2018	3:15pm	<input type="checkbox"/> Add a row <input type="checkbox"/> Remove a row

Subject/Block	# of Students	Grades
Cosmetology	18	7

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)

N/A

Destination(s), include the address whenever possible

Salisbury Composite High School, 20 Festival Way, Sherwood Park, AB

Purpose of the trip (include curriculum/program alignment)

CTF Outcome #1: I explore my interests and passions while making personal connections to career possibilities.

Activities	Risks and safety precautions
Hair Care- Cut and Color activities	Slips, trips and falls.

Transportation arrangements	Special clothing or equipment required
Walking	None

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at 780-467-2295

**Request for Volunteers** (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties)  Yes  No

### Payment Information

Amount/cost for field trip  or  Amount/cost is included in grade/course field trip fee

School fee information for the 2017-18 school year is expected to be posted on the PowerSchool Parent Portal by early **October**. All fees are due within 30 days of being posted. To access your fee information, simply log in to the PowerSchool Parent Portal and go to "Student Fees." There you can view your fees and pay them online using Visa, MasterCard or INTERAC Online - when available from your financial institution.

How will refunds be issued? (Refund Statement - AP 505)

### Freedom of Information and Protection of Privacy - Notification of Use

The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

**SECTION 2: Parent/Guardian Approval** *(Students will be required to follow all applicable school rules for the duration of the trip.)*

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

**Field Trip: Cosmetology 7 Field Trip to Salisbury High School**

**Trip Supervisor/Staff Liaison: Ms. Kowalchuk**

I \_\_\_\_\_ allow, \_\_\_\_\_ to participate in this field trip.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Emergency Contact Information**

Emergency contact name

Home phone

Work

Emergency

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