

## **General Meeting**

### **Clover Bar Junior High School Council**

Agenda – January 17, 2024 6:00pm. School Library

\*Indicates written report/attachment provided

ATTENDEES: Matt Shudra, Don Irwin, Tracey Nielsen, Amy Prenc-Perry, Mary Sorebey

REGRETS: Melanie Chan, Oghale Osula & Cherum Orr

1. Call to order@6:07pm
2. Welcome and Introductions- Tracey Nielsen, Chair
3. Review of the Agenda
4. Approval of the November 2023 Minutes, as presented
  - 4.1. Mary approved, Tracey seconded
5. Principal's Report\* - Matt Shudra (attached)
6. Trustee's Report\* - Don Irwin (attached)
7. Chair Report/ New Business- Tracey Nielsen, Chair
  - 7.1. School Council engagement Grant Application:
    - Proposed a presentation by 'AADAC JACK' (Jack Adkins), a former employee of AHS who spent his career giving talks to students on drugs and alcohol. His presentation would be on vaping, underage drinking and dating in junior high, but it would be given to parents not students. All approved. Will book for after the next School Council Meeting at 7pm on March 13, 2024 in the library.
  - 7.2. Cloverbar Kudos Formlink to be sent out to families in each newsletter
  - 7.3. COSC Report presented (attached)
8. Adjourn @ 6:56PM
9. Next Meeting: Wed, March 13 2024

## Principal's Report: Presented by Matt Shudra

- 1) Sport for Life is now a Division Alternative Program. This allows us to have an Information Evening, which we are hosting on Monday, January 29. This is very exciting and shows great support from our Board of Trustees for the amazing work that our staff has done and continues to do!
- 2) Christmas Celebrations – Lots of activities at the school with a big thank you to our School Council for putting on the Ornament Decorating station. We also had some Just Dance, Candy Grams, Movie and cocoa at lunch, Scavenger Hunts, Cookie Decorating, gym activities, Taylor Swift watch party with bracelet making, games and puzzles, crazy festive attire and Christmas Caroling. We also took about 70 students to Millenium for some free skating and some shinny. Fun was had by all!
- 3) Returning Student Registration form is changing slightly – it will be a Permission Click Form now.
- 4) School Photos Update – Survey in Knightly News
- 5) Starting Student Voice
  - i) Sent out Student Survey to gather some data
  - ii) Meeting with 2 student representatives from each HR on January 25
- 6) Meeting with all Grade 9 to discuss:
  - i) 9 to 10 transition
  - ii) High School Registration
  - iii) High school courses and streaming
- 7) Meeting with all Grade 7's and 8's to discuss:
  - i) Returning Student Registration
  - ii) Choosing Options and timelines
- 8) Meeting with All CLB Students to discuss:
  - i) Ensuring they know what services CLB has to offer and how they access it. This includes:
    - (1) Counselling and Mental Health support
    - (2) Career and Academic Counselling
    - (3) Food if no lunch
    - (4) Academic help with classes
    - (5) What type of school students want their school to be
- 9) Boys and Girls Club will be starting back again soon for lunch time activities
- 10) We have started a peer tutoring program that students can sign up using a QR code that is posted around the school.
- 11) Started the process of updating our Course Registration Guide to send out and post on website

12) Upcoming:

- Jan 22 – Immunization Presentation by Health Nurse for Grade 9's
- Jan 25 – Band Concert at 7pm
- Jan 29 – Sport for Life Information Evening
- First week of Semester 2 – Option Course Change Requests
- February 8 – RSR Opens
- February 15 – Grade 8 Science Field Trip to Reynolds Museum
- February 21 – RSR Closes
- February 27 and 29 – Parent Teacher Student Conferences
- February 29 – Grade 9 Immunizations

**Trustee Report: Presented by Trustee Don Irwin**

I hope that you and your family had a relaxing time together over Christmas.

I have enclosed a link to the annual Education and Results report overview which shows that we as a School District are doing very well in providing high-quality student centred education to the 17,760 students in Elk Island Public Schools. You may go to [eips.ca/](https://eips.ca/) planning and results for the full 80 page document.

The Sport for Life program at Cloverbar Jr. High was adopted as an Alternative Program able to be used by any Junior High in EPIS. Also Developing Personal Values course was approved for use in the District as requested by Next Steps.

The Board heard a report on the use of Artificial Intelligence and working on policy for its use in schools.

A few of the areas that we are working on in January and February include the French immersion plan and also the design of Sherwood Heights school.

A plan for French Immersion in Grades 10-12 will be on the January 25 Public Board Meeting with all details available on Monday January 22 at noon on the District website.

The monthly COSC (Committee of School Councils) meeting was held Wednesday at 6:30 PM January 10 and the summary of the meeting will be posted on the EIPS website after meeting. Much good information is relayed at these meetings, and I hope you have representative there to collect the information and then inform your school council. The Engagement Grant has been extended to January 31. You can attend in person at the Board Office or virtually on Zoom. February meeting will be held on February 7, 2024.

I would encourage all students, families and staff to be especially diligent about maintaining a healthy lifestyle, especially including handwashing, as we are in the midst of flu season.

If you have suggestions or questions from School Council or on any other items related to the board, please send them to me email preferred at [don.irwin@eips.ca](mailto:don.irwin@eips.ca) or text 587-986-3900

## **COSC Meeting Report- Tracey Nielsen (as provided directly from COSC)**

### **ASCA UPDATE**

The [Alberta School Councils' Association](#) (ASCA) is the provincial organization for families on school council. Below may be of interest to COSC members:

- [Submit](#) a resolution for change in K-12 education. Resolutions will be discussed at the ASCA Annual General Meeting (AGM). Deadline to submit is **January 15**.
- ASCA is pleased to announce the return of its [Awards Recognition Program](#). Deadline to submit nominations is **February 1**.
- ASCA learning [opportunities](#) and [supports](#) can be paid for using the \$500 Alberta School Council Engagement grant. Workshops are offered online, scheduled weekly throughout the year.
- The [ASCA Conference and AGM](#) will be held April 26-28, 2024.
  - The Board of Directors election will happen at the AGM on April 28.

### **CAREGIVER EDUCATION SERIES: January**

Alberta Health Services hosts a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, depression and technology, while teaching leadership skills, communication, resiliency and more. [Learn more](#)

### **COSC OPERATING PROCEDURES UPDATE**

Since an update was made to [EIPS Board Policy 2: Role of the Board](#), COSC liaison Emma Small created an updated version of the COSC Operating Procedures reflecting this change after speaking with the COSC executive. In addition, other minor changes included switching "district" to "Division," stipulating that the *School Act* is now the *Education Act* and grammatical edits. This updated version has not been posted to the website yet and is available in the [January COSC meeting package](#). If you'd like to see the document with tracked changes and suggest any edits, contact [Emma Small](#) if you haven't already done so by **January 19**. Once finalized, the EIPS website will be updated with the new version.

### **SCHOOL COUNCIL ENGAGEMENT GRANT: Extended application deadline**

The application for the School Council Engagement Grant has been extended to **January 31**. On November 2, school councils should have received the application to the email they provided in the contact form. If you didn't receive this email or want more information, contact [Emma Small](#).

### **ANNUAL EDUCATION RESULTS REPORT 2022-23**

EIPS Associate Superintendent Ryan Marshall discussed the [EIPS Annual Education Results Report 2022-23](#) and its [overview](#). He explained the purpose of the document, what's changed in its design from last year and went through some of the data for the Division's goals and priorities. For the overview, he explained the layout, noting which information is from the 2022-23 school year versus the 2023-24 school year. Each school in the Division will receive a physical copy of the full report and several printed copies of the overview. Both documents are available online.

### **MENTAL HEALTH STRATEGIC PLAN: Reset rooms**

EIPS Director of Specialized Supports Marcus Reed and Mental Health Advisor Mardi Hardt presented on the reset rooms initiative from the Division's Mental Health Strategic Plan. They spoke on how stress can be measured, and how a comfortable stress level varies from person-to-person. They provided a Steadying Strategies Checklist to COSC members in person and in the [January COSC meeting package](#) online. Hardt expressed she'd be more than happy to provide a workshop on stress to school councils and their schools, based upon scheduling availability.

### **COSC SHARING: Assurance reviews**

COSC Chair Kendra Roemer asked COSC members about their experiences at the school assurance reviews. The reviews were informative and valuable, and everyone found the removal of a time constraint improved the experience.

### **COSC SHARING: Work session planning**

COSC Chair Roemer discussed the idea for work sessions at COSC from the meeting in November. She has reached out to ASCA to see if a representative would like to present at COSC about what the organization offers to schools and how they can help. COSC member Krista Scott suggested adding an appendix to the COSC Operating Procedures about running a school council, including regular agenda items to include in meetings over the course of a school year and timely conversations to have as school councils. Scott also suggested creating a subcommittee for this purpose. If you're interested in joining this subcommittee, contact [Emma Small](#).

### **UPCOMING EVENTS AND IMPORTANT DATES**

- **January 15:** [Division High School Information Session](#)
- **January 17:** [French Immersion Registration Information Session](#)
- **January 24:** [Logos Christian Program Information Session](#)
- **January 25:** [Advanced Placement Information Session](#)
- **January 29:** [Sport for Life Information Session](#)
- **January 30:** [Ukrainian Language and Culture Program Information Session](#)
- **January 31:** Professional Learning Day (schools closed to students)
- **February 1:** Second semester begins
- **February 1:** Kindergarten registration 2024-25 opens at 9 a.m.
- **February 1:** New student registration 2024-25 opens at 9 a.m.
- **February 6:** [International Baccalaureate Programme Information Session](#)
- **February 7:** Early dismissal
- **February 8:** Returning student registration 2024-25 opens at 9 a.m.
- **February 8 and 9:** North Central Teachers' Convention (schools closed to students)

*You can also join [COSC on Facebook](#) to share information and ask questions with other school councils.*

Additional information from the Jan. 10, 2024 meeting is available at [www.eips.ca](http://www.eips.ca).

The next meeting takes place on Feb. 7, 2024. We look forward to seeing you there.